

Instructions

Based on your experience and involvement with the board, rate the degree to which you agree that the statement is true for your board. In considering each statement, interpret it flexibly, recognizing that

organizations use different words for the same thing. For example, some use 'performance indicators', while others use 'measures'.

1. Performing Board Roles (Guide Chapter 4)

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA / Don't Know
Providing Strategic Direction							
1.1	The current Strategic Plan for your organization provides a clear set of relevant and realistic goals and strategic directions to the organization.	<input type="checkbox"/>					
1.2	The board is adequately involved in the process of developing the Strategic Plan.	<input type="checkbox"/>					
1.3	The board considers the Strategic Plan in developing policies and making decisions.	<input type="checkbox"/>					
1.4	The board regularly monitors and evaluates progress towards strategic goals and directions.	<input type="checkbox"/>					
1.5	The board provides meaningful direction to program/service quality in its Strategic Plan and annual goals and priorities.	<input type="checkbox"/>					

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA / Don't Know
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Monitoring Financial Viability and Quality Performance

1.6	The board effectively oversees the development of the annual budget and financial plans for the organization.	<input type="checkbox"/>					
1.7	The performance measurement system is helpful to board members and uses contemporary methods (e.g., dashboards and balanced scorecards).	<input type="checkbox"/>					
1.8	The performance measures and other information received by the board permit directors to monitor results and identify areas of concern.	<input type="checkbox"/>					
1.9	The board receives acceptable explanations for significant financial and quality performance variances, and management's plans for dealing with those variances.	<input type="checkbox"/>					
1.10	The board is informed about significant risk issues in a timely manner.	<input type="checkbox"/>					

Overseeing the CEO (and Chief of Staff if applicable)

1.11	There is an effective process for establishing the CEO's annual goals.	<input type="checkbox"/>					
1.12	There is an effective process for measuring the CEO's performance.	<input type="checkbox"/>					
1.13	There is an effective process for establishing the Chief of Staff's annual goals.	<input type="checkbox"/>					
1.14	There is an effective process for measuring the Chief of Staff's performance.	<input type="checkbox"/>					
1.15	The board has a sound plan for the CEO's development and succession.	<input type="checkbox"/>					
1.16	The board has a sound plan for the Chief of Staff's development and succession.	<input type="checkbox"/>					

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA / Don't Know
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Overseeing Stakeholder Relations

1.17	The board ensures that the organization communicates its performance and plans to its key stakeholders in an effective and transparent fashion.	<input type="checkbox"/>					
1.18	The board speaks with 'one voice' in all communications with stakeholders.	<input type="checkbox"/>					
1.19	The board ensures that the organization engages relevant stakeholders when considering strategic planning and priority issues.	<input type="checkbox"/>					

2. Board Role and Management Relationship (Guide Chapter 3)

2.1	The board understands and performs its governance role and does not become overly involved in operational issues.	<input type="checkbox"/>					
2.2	The board members are adequately informed about the programs, services, operations and administration of the organization in making governance decisions.	<input type="checkbox"/>					
2.3	The board's goals, expectations and concerns are openly communicated to the CEO and management.	<input type="checkbox"/>					
2.4	The CEO communicates with the board in an open, candid, respectful and timely manner. (*Select N/A for this question if you are the CEO)	<input type="checkbox"/>					

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA / Don't Know
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3. Board Quality (Guide Chapter 7)

3.1	The board is the right size. It is small enough for effective board discussions, yet large enough to have an appropriate breadth of skills and experience and the ability to carry the committee workload.	<input type="checkbox"/>					
3.2	The membership of the board has sufficient diversity of skills, experience and backgrounds for good governance.	<input type="checkbox"/>					
3.3	The board membership is sufficiently independent to ensure good governance of the organization.	<input type="checkbox"/>					
3.4	New board members receive adequate orientation to prepare them to contribute effectively to the board.	<input type="checkbox"/>					
3.5	The board provides in-depth, ongoing continuing education to its board members.	<input type="checkbox"/>					

4. Board Structure (Guide Chapter 8)

4.1	The board has the appropriate number of committees to support the work of the board.	<input type="checkbox"/>					
4.2	Committee meetings involving board members and staff are constructive and there is open communication, meaningful participation, critical questioning and timely resolution of issues.	<input type="checkbox"/>					
4.3	The board respects the work of its committees and does not redo committee work.	<input type="checkbox"/>					
4.4	Committee reports are effective in providing the necessary information to the board.	<input type="checkbox"/>					
4.5	The Finance Committee or equivalent (Resources, Stewardship) effectively performs its role and fulfills the responsibilities of its terms of reference.	<input type="checkbox"/>					
4.6	The Quality Committee effectively performs its role and fulfills the responsibilities of its terms of reference.	<input type="checkbox"/>					
4.7	The Governance Committee (or equivalent) effectively performs its role and fulfills the responsibilities of its terms of reference.	<input type="checkbox"/>					

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA / Don't Know
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5. Meeting Processes (Guide Chapter 8)

5.1	Board meetings are well organized and the Chair manages them to allow sufficient time for discussion of major issues and to ensure appropriate participation by all.	<input type="checkbox"/>					
5.2	The board has a well conceived and realistic annual work plan.	<input type="checkbox"/>					
5.3	Board materials are sufficiently informative so that board members can participate in discussions and make decisions.	<input type="checkbox"/>					
5.4	Board materials arrive sufficiently in advance to allow for board members to prepare properly for the meetings.	<input type="checkbox"/>					
5.5	The board uses <i>in-camera</i> sessions appropriately.	<input type="checkbox"/>					
5.6	The board uses a consent agenda practice that conserves board time without compromising board oversight.	<input type="checkbox"/>					
5.7	Minutes accurately reflect board discussions and decisions.	<input type="checkbox"/>					
5.8	The board's 'meetings without management' focus on the governance process and support from management.	<input type="checkbox"/>					

6. Overall Board Functioning (Guide Chapters 6 to 8)

6.1	Directors work well together, seeking consensus, and treat each other with respect and courtesy.	<input type="checkbox"/>					
6.2	Directors ask constructive questions and express their views in a respectful manner.	<input type="checkbox"/>					
6.3	Once decisions are taken by the board, all members support the position.	<input type="checkbox"/>					
6.4	Directors respect the confidentiality of board <i>in-camera</i> discussions.	<input type="checkbox"/>					
6.5	Directors declare conflicts of interest, where appropriate.	<input type="checkbox"/>					

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	NA / Don't Know
6.6	The board has sufficient opportunities to go into adequate depth on critical issues from time to time (retreats or 'deep dives' at regular meetings).	<input type="checkbox"/>					
6.7	The board has effective evaluation tools to help it make modifications in its governance processes.	<input type="checkbox"/>					
6.8	The board balances its time well between considering future issues and dealing with current governance matters.	<input type="checkbox"/>					
6.9	The board addresses important issues and decisions at a sufficiently early stage.	<input type="checkbox"/>					
6.10	On balance, the board allocates its time effectively between important issues and those of lesser importance.	<input type="checkbox"/>					

7. Individual Director's Functioning

7.1	I have a good understanding of the difference between the board's governance role and the role of the CEO and management.	<input type="checkbox"/>					
7.2	I have a good understanding of the organization's strategic plans, activities and operations.	<input type="checkbox"/>					
7.3	I have a good understanding of the challenges in the external environment affecting the organization.	<input type="checkbox"/>					
7.4	I feel good about my level of contribution to the board's deliberations.	<input type="checkbox"/>					